

Choices Pregnancy Services

Mobile Driver/Client Advocate

Position Description

Objective of the Position: The Mobile Driver/Client Advocate has the responsibility to drive and oversee operation of the mobile unit, serve as a client advocate, and perform community outreach. The position is about 30 hours/5 days per week with approximately 1 day spent on community outreach.

Reports to: The Executive Director

Qualifications:

- Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Exhibit strong commitment and dedication to the pro-life position and sexual purity
- Agree with and be willing to uphold the Statement of Principle, Statement of Faith, and policies of the center
- Have one year of experience as a volunteer in some ministry capacity
- Have a Pennsylvania driver's license and good driving record
- Be able to carry out responsibilities with little or no supervision

Essential Functions:

A. Driving the Mobile Clinic

1. Must be able to drive a 30' Class A RV. No special license is required, but a previous good driving record is a must.
2. Must be willing to drive in and around Pittsburgh and be able to handle on-street parking.
3. Responsible for maintaining the RV operationally (filling with gas, emptying the waste, washing, coordinating maintenance with volunteer mechanic, etc.) and in appearance (both in and outside).
4. Have a willingness to do dishes, run sweeper, change light bulbs, etc. as necessary.
5. Driving to and from strategic locations in Pittsburgh and praying for the ministry is key, as well as having some flexibility in hours.

B. Client Advocate

1. Provide peer counseling and services for clients
2. Maintain confidentiality
3. Help with outreach, i.e. distribute palm cards on sidewalks, greet potential clients, help make clients or family members comfortable
4. Enter client information into appropriate data base (ekyros) on a daily basis

C. Public Relations/Community Outreach

1. Be available to drive mobile to visit churches, community days and other fundraising occasions that would promote the ministry of ICU Mobile Pittsburgh and Choices Pregnancy Services.
2. Formulate an outreach plan along with the Executive Director and make contacts by phone, in person, etc. with churches, schools, community organizations, universities, etc.
3. Work on developing partnerships with like-minded organizations to further expand the ministry of Choices and educate those in the community about the ministry of Choices that are not aware of or informed about the services offered.

To apply, please submit a cover letter and resume by email or mail to:

Choices Pregnancy Services
Attention: Diane Meyers
626 Fifth Avenue
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