

Choices Pregnancy Services

Mobile Driver/Client Advocate

Position Description

Objective of the Position: The Mobile Driver/Client Advocate has the responsibility to drive and oversee operation of the mobile unit, serve as a client advocate, and perform community outreach. The position is about 20 -30 hours/ 4 - 5 days per week

Reports to: The Executive Director and Director of Mobile Services

Qualifications:

- Be a committed Christian who demonstrates a personal relationship with Jesus Christ as Savior and Lord
- Exhibit strong commitment and dedication to the pro-life position and sexual purity
- Agree with and be willing to uphold the Statement of Principle, Statement of Faith, and policies of the center
- Have one year of experience as a volunteer in some ministry capacity
- Have a Pennsylvania driver's license and good driving record
- Exhibit ease at learning new computer data base, texting and ipad applications
- Be able to carry out responsibilities with little or no supervision

Essential Functions:

- A. Driving the Mobile Clinic
 1. Must be able to drive a 30' Class A RV. No special license is required, but a previous good driving record is a must.
 2. Must be willing to drive in and around Pittsburgh and Beaver County and be able to handle on-street parking.
 3. Responsible for maintaining the RV operationally (filling with gas, emptying the waste, washing, coordinating maintenance with volunteer mechanic, etc.) and in appearance (both in and outside).
 4. Driving to and from strategic locations in Pittsburgh and praying for the ministry is key, as well as having some flexibility in hours.
- B. Client Advocate
 1. Provide peer counseling and services for clients – training provided
 2. Maintain confidentiality
 3. Help with outreach, i.e. distribute palm cards on sidewalks, greet potential clients, help make clients or family members comfortable
 4. Enter client information into appropriate data base (ekyros) on a daily basis
- C. Public Relations/Community Outreach
 1. Be available to drive mobile to visit churches, community days and other fundraising occasions that would promote the ministry of ICU Mobile Pittsburgh and Choices Pregnancy Services.
 2. Participate in Choices Fundraising Events

To apply, please submit a cover letter and resume by email or mail to:

Choices Pregnancy Services

626 5th Ave.

Coraopolis, PA 15108

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